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## Advt. No. 129\_2016, Positions Available for Non- Medical Candidates.( TMH I

**TATA MEMORIAL CENTRE**

**\* TATA MEMORIAL HOSPITAL, PAREL, MUMBAI**

**AND**

**\* ADVANCED CENTRE FOR TREATMENT RESEARCH A**

**EDUCATION IN CANCER (ACTREC), KHARGHAR, NAVI MUMI**

**AN AUTONOMOUS BODY UNDER THE DEPARTMENT OF ATOMIC ENI**

Advt.No.129/2016

### POSITIONS AVAILABLE

The Tata Memorial Centre (TMC) is a Comprehensive Cancer Centre with a mission to achieve the highest sta professional development for oncology and allied disciplines. TMC is an autonomous body funded, controlled by affiliated to Homi Bhabha National Institute (HBNI). The HBNI is a Deemed University of the Department of Atc educational programs in science and technology including those related to life and health sciences. TMC invites a keen to pursue a career in TMC. Full time positions in various departments available in TMC are listed below :

#### [1.]HEAD. DEPARTMENT OF LIBRARY SCIENCES : (01 UR)

Pay Band	PB-3 [15600-39100]
Initial Pay & Grade Pay	Rs.21900 + 7600
Approximate total emoluments	Rs.1,04,000/-

Age :Upper Age limit as on 26.12.2016	45 yrs.	A-
Qualification & Experience	A Master's degree in Library Science, Documentation and Information Science, Postgraduate and a consistently good academic record. Dy.Librarian in a Reputed Hospital / University. 5 years will be considered for the Lower grade. Experience in handling digital information system and	A+

**[2.]HEAD, TISSUE BANK : (01 UR)**

Pay Band	PB-3 [15600-39100]
Initial Pay & Grade Pay	Rs.21900 + 7600
Approximate total emoluments	Rs.1,04,000/-
Age :Upper Age limit as on 26.12.2016	45 yrs.
Qualification & Experience	Ph.D degree in Biological Sciences, allied experience in Molecular Biology techniques

**[3.] CHIEF ADMINISTRATIVE OFFICER (C.A.O.): (01 UR)**

Pay Band	PB-4 [37400-67000]
Initial Pay & Grade Pay	Rs.37400 + 8700
Approximate total emoluments	Rs.1,28,200/-
Age : Upper Age limit as on 26.12.2016	Minimum 45 yrs. - Maximum 50 yrs.
Eligibility Criteria:	This is the senior most position in Administration. The holder will be in overall charge and responsible for human resources management, stores and contract matters, estate, transport and security. He will be responsible for the formulation and utilization of annual plans of Governmental procedures, rules and regulations. He will be in charge of Directors as may be required, under the pro

## Qualification &amp; Experience

Minimum Post Graduation from a recognized  
Formal qualification from a reputed institution  
Health Management is desirable.

Minimum 15 years experience preferably  
500 bedded hospital. The incumbent should have  
preceding 5 years or more should have  
Rs.7600/- or equivalent. Candidates from  
level of Head of the Administration, draw  
strong and capable of rendering proactive  
an institution primarily dedicated to patient  
administrative problems with social and human  
suffering.

**[4.]HUMAN RESOURCE DEVELOPMENT OFFICER (H.R.D.O.): (01 UR)**

Pay Band

PB-3 [15600-39100]

Initial Pay &amp; Grade Pay

Rs.21900 + 7600

Approximate total emoluments

Rs.84,700/-

Age : Upper Age limit as on 26.12.2016

Minimum 45 yrs. - Maximum 50 yrs.

Qualification &amp; Experience :

Graduate with Post Graduate Management  
Management/Industrial Relations. The incumbent  
welfare problems and handle staff grievances  
related to HR, execute disciplinary cases  
Minimum 15 years experience in responsible  
computerized systems i.e. Personnel Information  
organization. Candidates working in this  
category should be in the grade pay of Rs.  
10 years experience in the post.

**[5.]PURCHASE OFFICER: (01 UR)**

Pay Band

PB-3 [15600-39100]

Initial Pay & Grade Pay	Rs.18750 + 6600	A-
Approximate total emoluments	Rs.73,800/-	A+
Age :Upper Age limit as on 26.12.2016	40 yrs.	
Qualification & Experience	<p>Graduate in any discipline with a Postgraduate Degree from a recognized Institution. The candidate should have a minimum of 10 years experience in the purchase of drugs, surgical items, kits, reagents, etc. in a Purchase Undertaking (Government Hospital / Commercial Undertaking) dealing with the purchase of drugs, surgical items, kits, reagents, etc. and the formalities, Purchase Information Systems.</p> <p>In case of private sector the candidate should have a minimum of 10 years experience in the purchase of drugs, surgical items, kits, reagents, etc. in a Purchase Undertaking (Government Hospital / Commercial Undertaking) dealing with the purchase of drugs, surgical items, kits, reagents, etc. and the formalities, Purchase Information Systems.</p>	

**[6.] DEPUTY CONTROLLER OF ACCOUNTS: (01 UR)**

Pay Band	<b>PB-3 [15600-39100]</b>	
Initial Pay & Grade Pay	Rs.18750 + 6600	
Approximate total emoluments	Rs.73,800/-	
Age :Upper Age limit as on 26.12.2016	40 yrs.	
Qualification & Experience	<p>ICWAI/FCA/MBA (Finance) with 8 years experience in the purchase of drugs, surgical items, kits, reagents, etc. in a Purchase Undertaking (Government Hospital / Commercial Undertaking) dealing with the purchase of drugs, surgical items, kits, reagents, etc. and the formalities, Purchase Information Systems.</p> <p>System OR Post Graduate in Commerce/SA with a minimum of 10 years experience in the purchase of drugs, surgical items, kits, reagents, etc. in a Purchase Undertaking (Government Hospital / Commercial Undertaking) dealing with the purchase of drugs, surgical items, kits, reagents, etc. and the formalities, Purchase Information Systems. The candidate should have a minimum of 10 years experience in the purchase of drugs, surgical items, kits, reagents, etc. in a Purchase Undertaking (Government Hospital / Commercial Undertaking) dealing with the purchase of drugs, surgical items, kits, reagents, etc. and the formalities, Purchase Information Systems.</p> <p>revised pay scale of Rs.9300-34800. The candidate should have a minimum of 10 years experience in the purchase of drugs, surgical items, kits, reagents, etc. in a Purchase Undertaking (Government Hospital / Commercial Undertaking) dealing with the purchase of drugs, surgical items, kits, reagents, etc. and the formalities, Purchase Information Systems.</p> <p>computerized accounting systems including the purchase of drugs, surgical items, kits, reagents, etc. in a Purchase Undertaking (Government Hospital / Commercial Undertaking) dealing with the purchase of drugs, surgical items, kits, reagents, etc. and the formalities, Purchase Information Systems.</p>	

**[7.] ACCOUNTS OFFICER II : (01 UR, 01 SC)**

Pay Band	<b>PB-2 [9300-34800]</b>	
Initial Pay & Grade Pay	Rs.13350 + 4800	
Approximate total emoluments	Rs.51,200/-	
Age :Upper Age limit as on 26.12.2016	35 yrs.	

Qualification & Experience :

ICWAI/FCA/MBA (Finance) with three year minimum 5 years experience in the pre-re with 5 years experience in a supervisory / Autonomous Body.

**11. ASSISTANT ACCOUNTS OFFICER ( CENTRE FOR CANCER EPIDEMIOLOGY ) : (01 UR)**

Pay Band	PB-2 [9300-34800]
Initial Pay & Grade Pay	Rs.12540 + 4600
Approximate total emoluments	Rs.48,600/-
Age :Upper Age limit as on 26.12.2016	35 yrs.
Qualification & Experience	ICWAI/FCA/MBA (Finance) with three year minimum 3 years experience in the pre-re with 3 years experience in a supervisory ca / Autonomous Body.
Location	ACTREC, Kharghar, Navi Mumbai.

**19. ENGINEER 'E' (CIVIL): (01 UR)**

Pay Band	PB-3 [15600-39100]
Initial Pay & Grade Pay	Rs.21900 + 7600
Approximate total emoluments	Rs.84,700/-
Age :Upper Age limit as on 26.12.2016	45 yrs.
Qualification & Experience	Full time B.E./B.Tech in Civil Engineering college. The candidate should have mi construction and maintenance of RCC mul colonies. Out of minimum required exp construction. The candidate should have procedures, MS Office, project managem would be responsible for co-ordinating a works of Tata Memorial Centre. <b>Candidate be considered for next lower grade.</b>

**10.] ASSISTANT NURSING SUPERINTENDENT : (02 UR, 01 OBC)**

Pay Band	PB-3 [15600 – 39100]
Initial Pay & Grade Pay	Rs.15600 + 5400
Approximate total emoluments	Rs.62,400/-
Age : Upper Age limit as on 26.12.2016	40 yrs.
Qualification & Experience	M.Sc. (Nursing) with 3 years' experience years experience in Clinical Field. Preference

**11.] SCIENTIFIC OFFICER 'C' (COMPUTER PROGRAMMER) : (02 UR)**

Pay Band	PB-3 [15600-39100]
Initial Pay & Grade Pay	Rs.15600 + 5400
Approximate total emoluments	Rs. 62,400 /-
Age :Upper Age limit as on 26.12.2016	35 yrs
Qualification & Experience	B.E. / B.Tech (Computer Science / IT) OR minimum 55% aggregate marks. Candidate experience in Client Server environment u RDBMS on IBM iseries AS400 Server OR M also have good practical knowledge of SQ development tools, skill on ASP/VB Script is relevant experience of design / developer

**12.] MEDICAL PHYSICIST 'C' : (02 UR, 01 OBC)**

Pay Band	PB-3 [15600-39100]
Initial Pay & Grade Pay	Rs.15600 + 5400
Approximate total emoluments	Rs. 62,400 /-
Age :Upper Age limit as on 26.12.2016	35 yrs

Qualification & Experience :

M.Sc. (Physics) and Diploma in Radiological with advanced computerized treatment essential.

**3.1 SCIENTIFIC ASSISTANT 'C' : (01 UR)**

Pay Band

PB-2 [9300-34800]

Initial Pay & Grade Pay

Rs.13350 + 4800

Approximate total emoluments

Rs.51,200 /-

Age :Upper Age limit as on 26.12.2016

35 yrs

Qualification & Experience :

B.Sc (I.T.) OR B.C.A. with minimum 50% programming experience in a Client/Server knowledge of Visual Basic, SQL, Crystal Technology/Web development tools, skills c

**[14.]SCIENTIFIC OFFICER 'SB' (LIBRARY) : (01 UR)**

Pay Band

PB-2 [9300 – 34800]

Initial Pay & Grade Pay

Rs.13350 + 4800

Approximate total emoluments

Rs.51,200 /-

Age :Upper Age limit as on 26.12.2016

35 yrs

Qualification & Experience :

B.Sc (in any field) with 55% marks OR M recognised university with consistently g experience as Jr.Librarian / Assistant Lib Experience in digital environment, goo interpersonal & intrapersonal skills is des related information technology library ma electronic services & experience of automa

**[15.] ASSISTANT NIGHT SUPERVISOR: (01 UR)**

Pay Band

PB-2 [9300-34800]

Initial Pay & Grade Pay	Rs.13350 + 4800	A-
Approximate total emoluments	Rs.51,200/-	A+
Age :Upper Age limit as on 26.12.2016	35 yrs.	
Qualification & Experience	M.Sc. (Nursing) / B.Sc (Nursing) / General experience out of which minimum 5 ye	

**[16.] SCIENTIFIC ASSISTANT `B' (BIOCHEMISTRY): (01 OBC, 01 ST)**

Pay Band	PB-2 [9300-34800]
Initial Pay & Grade Pay	Rs.9300 + 4200
Approximate total emoluments	Rs.39,000/-
Age :Upper Age limit as on 26.12.2016	30 yrs.
Qualification & Experience	B.Sc. in Medical Laboratory Technology w Zoology/ Life Sciences) with 50% marks and recognised Institute with 01 year experienc

**[17.] SCIENTIFIC ASSISTANT 'B' (HAEMATO-PATHOLOGY) : (01 UR, 01 SC, 01 ST)**

Pay Band	PB-2 [9300-34800]
Initial Pay & Grade Pay	Rs.9300 + 4200
Approximate total emoluments	Rs.39,000/-
Age :Upper Age limit as on 26.12.2016	30 yrs.
Qualification & Experience	B.Sc. in Biological Sciences including Biote Laboratory Technology from Government pathology Laboratory. Preference will be experience in flow Cytometry.

**[18.] SCIENTIFIC ASSISTANT 'B' (TRANSFUSION MEDICINE): (01 UR)**

Pay Band	PB-2 [9300-34800]
Initial Pay & Grade Pay	Rs.9300 + 4200



Approximate total emoluments	Rs.39,000/-	A-
Age :Upper Age limit as on 26.12.2016	30 yrs.	A
Qualification & Experience	B.Sc.(Biochemistry/ Chemistry/ Botany) and Degree or Diploma in Medical Laboratory Science with 01 year experience after Degree & Dip	A+

**[19.] SCIENTIFIC ASSISTANT 'B' (GENERAL MEDICINE) : (01 UR)**

Pay Band	<b>PB-2 [9300-34800]</b>
Initial Pay & Grade Pay	Rs.9300 + 4200
Approximate total emoluments	Rs.39,000/-
Age :Upper Age limit as on 26.12.2016	30 yrs.
Qualification & Experience	B.Sc. (in any stream) with 50% marks and Certificate in Echocardiography and experience

**[20.] SCIENTIFIC ASSISTANT 'B' (MICROBIOLOGY): (01 UR, 01 SC)**

Pay Band	<b>PB-2 [9300-34800]</b>
Initial Pay & Grade Pay	Rs.9300 + 4200
Approximate total emoluments	Rs.39,000/-
Age :Upper Age limit as on 26.12.2016	30 yrs.
Qualification & Experience	B.Sc.(Microbiology) with 50% marks and Certificate in Microbiology from Government recognized Institute with 01 year experience

**[21.] SCIENTIFIC ASSISTANT 'C' (NUCLEAR MEDICINE) : (01 UR)**

Pay Band	<b>PB-2 [9300-34800]</b>
Initial Pay & Grade Pay	Rs.12540 + 4600
Approximate total emoluments	Rs.48,600/-
Age :Upper Age limit as on 26.12.2016	35 yrs.

Qualification &amp; Experience

B.Sc. with DFIT / DMRIT from HBNI univers  
Medicine II exam conducted by RPAD / AE  
DFIT / DMRIT.**2.] SCIENTIFIC ASSISTANT `B' ( DEPT. OF RADIATION ONCOLOGY): (04 UR, 02 OBC, 01 SC, 01 ST)**

Pay Band	PB-2 [9300-34800]
Initial Pay & Grade Pay	Rs.9300 + 4200
Approximate total emoluments	Rs.39,000/-
Age :Upper Age limit as on 26.12.2016	30 yrs.
Qualification & Experience	B.Sc.(Physics) with minimum 50% marks an Equivalent AERB approved qualification w Radiation Oncology using Linear Accelerato

**[23.] SCIENTIFIC ASSISTANT 'B' (DEPT. OF MEDICAL RECORDS, BIOSTATISTICS & EPIDEMIOLOGY) : (01 UR)**

Pay Band	PB-2 [9300-34800]
Initial Pay & Grade Pay	Rs.9300 + 4200
Approximate total emoluments	Rs.39,000/-
Age :Upper Age limit as on 26.12.2016	30 yrs.
Qualification & Experience	Graduate with minimum 50% marks in Stat with 01 year experience in collecting and ar (minimum 6 months) in computer program
Location	ACTREC, Kharghar, Navi Mumbai.

**[24.] SCIENTIFIC ASSISTANT 'B' (CYTOGENETICS) : (01 ST)**

Pay Band	PB-2 [9300-34800]
Initial Pay & Grade Pay	Rs.9300 + 4200
Approximate total emoluments	Rs.39,000/-
Age :Upper Age limit as on 26.12.2016	30 yrs.

Qualification & Experience	B.Sc. in Medical Laboratory Technology v Zoology/ Life Sciences) with 50% marks a Government recognized Institute. 01 y given to candidates having experience
Location	ACTREC, Kharghar, Navi Mumbai.

**[25.] SCIENTIFIC ASSISTANT 'B' (CYTOPATHOLOGY): (01 OBC)**

Pay Band	PB-2 [9300-34800]
Initial Pay & Grade Pay	Rs.9300 + 4200
Approximate total emoluments	Rs.39,000/-
Age :Upper Age limit as on 26.12.2016	30 yrs.
Qualification & Experience	B.Sc. (Biochemistry/Chemistry/Botany/Zoo Medical Laboratory Technology. 01 year exp

**[26.] SCIENTIFIC ASSISTANT 'B' (BIO-MEDICAL): (01 UR)**

Pay Band	PB-2 [9300-34800]
Initial Pay & Grade Pay	Rs.9300 + 4200
Approximate total emoluments	Rs.39,000/-
Age :Upper Age limit as on 26.12.2016	30 yrs.
Qualification & Experience	Diploma in Medical Electronics / Electronic (10 + 3) years course. Candidates having equipment. A candidate desirous to wor activity shall be preferred

**[27.] ASSISTANT SECURITY OFFICER: (02 UR)**

Pay Band	PB-2 [9300-34800]
Initial Pay & Grade Pay	Rs.9300 + 4200
Approximate total emoluments	Rs.39,000/-

Age : Upper Age limit as on 26.12.2016	30 yrs.
Qualification & Experience	Graduate from recognized university with 1 year experience in a large organization in a similar capacity. Qualifications may be relaxed in case of candidates who must be hawaldar or equivalent in Armed Forces. Should possess valid driving license for motor vehicle.

**[28.] PHARMACIST 'B' : (01 UR, 01 OBC, 01 ST)**

Pay Band	PB-1 [5200 - 20200]
Initial Pay & Grade Pay	Rs.8560 + 2800
Approximate total emoluments	Rs.33,400/-
Age : Upper Age limit as on 26.12.2016	27yrs
Qualification & Experience	B.Pharm with minimum 01 year experience in a hospital with minimum 300 beds. Registration with State Council of Pharmacy is mandatory. Experience of working on corridor duty, including night shift.

**[29.] TECHNICIAN 'F' (DEPT. OF MEDICAL GRAPHICS) : (01 UR)**

Pay Band	PB-2 [9300-34800]
Initial Pay & Grade Pay	Rs.9300 + 4200
Approximate total emoluments	Rs.39,000/-
Age : Upper Age limit as on 26.12.2016	35 yrs.
Qualification & Experience	Graduate (in any field) with minimum 10 years experience in Photography – indoor & outdoor. Should have experience in handling x-ray sheets, color correction etc., Handling of photo and video working in computer software such as Indesign, Adobe photoshop etc. must.

**30.] TECHNICIAN 'C' (COMPUTER SYSTEM OPERATOR / NETWORKING ASSISTANT) : (02 UR, 01 OBC, 01 SC)**

Pay Band	PB-1 [5200 – 20200]
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Initial Pay & Grade Pay	Rs.7510 + 2400
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Approximate total emoluments	Rs.29,600/-
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Age : Upper Age limit as on 26.12.2016	30 yrs
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**Qualification & Experience**

Diploma in Electronics / Computer Engineering / B.Sc. in Electronics / B.Sc. in Computer Science OR any other graduate with at least 3 years of experience in configuration / trouble shooting at a reputed institute & having Professional Government Recognised Board / University qualification. Candidate should be proficient in configuration of servers, switches, routers, Wi-Fi networking security & firewall. Candidates having prior experience in IBM series (AS/400) server (ADS, DNS, IIS etc.) , IBM Tivoli facilities are preferred.

Candidates having 3-4 years of hands on experience in configuration of servers, switches, routers, Wi-Fi networking security & firewall. Candidates having prior experience in IBM series (AS/400) server (ADS, DNS, IIS etc.) , IBM Tivoli facilities are preferred.

Candidates having 3-4 years of hands on experience in configuration of servers, switches, routers, Wi-Fi networking security & firewall. Candidates having prior experience in IBM series (AS/400) server (ADS, DNS, IIS etc.) , IBM Tivoli facilities are preferred.

**[31.] TECHNICIAN 'C' (DENTAL & PROSTHETICS SURGERY) : (01 UR)**

Pay Band	PB-1 [5200 – 20200]
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Initial Pay & Grade Pay	Rs.7510 + 2400
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Approximate total emoluments	Rs.29,600/-
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Age : Upper Age limit as on 26.12.2016	27 yrs
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**Qualification & Experience**

S.S.C. & Certificate in Dental Hygienic course with at least 3 years of experience. Candidate should be registered with the Dental Council of India.

**[32.] TECHNICIAN 'C' (CYTOGENETICS) : (01 UR)**

Pay Band	PB-1 [5200-20200]
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Initial Pay & Grade Pay	Rs.7510 + 2400	A-
Approximate total emoluments	Rs.29,600/-	A+
Age : Upper Age limit as on 26.12.2016	27 yrs.	
Qualification & Experience	H.S.C. with C.M.L.T. from a recognized institute and should have minimum 01 year experience in Civil Engineering.	
Location	ACTREC, Kharghar, Navi Mumbai.	

**[33.] TECHNICIAN 'A' (AIR CONDITIONING) : (01 SC)**

Pay Band	PB-1 [5200-20200]
Initial Pay & Grade Pay	Rs.5830 + 1900
Approximate total emoluments	Rs.21,600/-
Age : Upper Age limit as on 26.12.2016	27 yrs.
Qualification & Experience	S.S.C. with I.T.I (Air-conditioning or Refrigeration) from a recognized Institute with 03 years experience after ITI. 02 years experience in maintenance of Air-Conditioning work will be preferred.

**[34.] TECHNICIAN 'A' (ELECTRICAL) : (01 UR, 01 OBC)**

Pay Band	PB-1 [5200-20200]
Initial Pay & Grade Pay	Rs.5830 + 1900
Approximate total emoluments	Rs.21,600/-
Age : Upper Age limit as on 26.12.2016	27 yrs.
Qualification & Experience	S.S.C. plus I.T.I. (Electrician) 2 years' full time experience after I.T.I. or 2 years' after I.T.I. in Commercial establishments / Hospitals.

**[35.] TECHNICIAN 'A' (MECHANICAL) : (01 OBC)**

Pay Band	PB-1 [5200-20200]
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Initial Pay & Grade Pay	Rs.5830 + 1900	A-
Approximate total emoluments	Rs.21,600/-	A+
Age : Upper Age limit as on 26.12.2016	27 yrs.	
Qualification & Experience	S.S.C. plus I.T.I. (Mechanical Trade) 2 years' experience after I.T.I. or 2 years' experience preferably Medical Gas System in Hospital	

**[36.]TECHNICIAN 'C' (E.C.G.) : (01 UR)**

Pay Band	PB-1 [5200 – 20200]
Initial Pay & Grade Pay	Rs.7510 + 2400
Approximate total emoluments	Rs.29,600/-
Age : Upper Age limit as on 26.12.2016	27 yrs
Qualification & Experience	B.Sc with 2 years experience in ECG. Certificate

Last date for online application is 26.12.2016 upto 05.30 p.m. & receiving hard copy of online applications within 7 days.

It is mandatory to submit online application. Candidates must submit documentary evidence in support of the details of birth, qualifications, experience, caste, disability certificate etc., failing which such applications will be treated as incomplete.

**GENERAL CONDITIONS :**

1.	Age & experience will be reckoned as on 26.12.2016
2.	<u>Age Relaxation</u>

- (a) Upper age is relaxable for persons belonging to Reserved Categories such as SC/ST/OBC of Govt. of India as under
- 05 Years : SC /ST
- 03 Years : OBC
- 10 Years : PWD [additional 5 years in case of SC/ST & 3 years in case of OBC]
- Ex-servicemen : length of service in Armed forces plus 3 years (additional relaxation)
- (b) Age relaxation maximum by 5 years for Departmental candidates, candidates with addit in TMC on temporary basis / under project / on contract basis

3. Application Fee :

- (i) Candidate shall pay the application fee of Rs.300/- online using Debit Card / Credit Card.
- (ii) **SC /ST / Female Candidates / Persons with Disabilities / Ex-servicemen (1st time applying for application fees.**
- (iii) **The application fee paid will not be refunded under any circumstances.**

4. Candidates may be offered a higher or lower grade than what is advertised based on their working time of interview and recommendation of the Selection Committee

5. Benefits

- (a) **Allowances :** In addition to pay, other allowances including DA, HRA, TA etc. will be admiss
- (b) **Training & Development :** All officers will be eligible for institutional financial support for a Meetings, Workshops and Conferences after their probation is closed.
- (c) **Medical Facility :** All officers will be covered by a Contributory Health Service Scheme for s
- (d) **Accommodation :** Residential accommodation will be provided subject to availability
- (e) **Retirement Benefits :** All are eligible for retirement benefits and pension under the New P

6. Candidates appointed will be rotated in any Units of TMC (Tata Memorial Hospital,Mumbai, ACTRE Cancer Hospital & Research Centre,Mullanpur, Homi Bhabha Cancer Hospital & Research Centre,Viz

7. The TMC also may exercise the option to offer appointments on "Contract Basis" for a fixed term on



8. Submission of Application

- (I) Candidate shall submit a recent passport size photograph, attested copies of following relaxation for reserved category & Persons with Disability along with the copy of online application to the **H.R.D. Department, Tata Memorial Hospital, Parel, Mumbai – 400 012**. It is mandatory to submit all the certificates, otherwise the candidature will be treated as cancelled.
- (i) **Date of Birth** : Birth Certificate / School leaving certificate / S.S.C passing certificate
  - (ii) **Educational Qualification** : Mark sheet & Passing Certificate of final examination.
  - (iii) **Experience Certificates**
    - Past Employment : Experience certificate indicating the date of joining and relieving
    - Current Employment : Appointment letter , last Pay Slip, Identity Card.
  - (iv) **Caste Certificate** : Valid Caste Certificate (in the format of Government of India), Caste Certificate in the case of OBC candidates is mandatory. **Formats are uploaded on TMC site**
  - (v) **Persons with Disability** : Physical Disability Certificate
- (II) **Through Proper Chanel** : Persons working under Central / State Government / Autonomous Bodies and Undertakings must submit their application through the head of the organization.
- (III) Separate application should be submitted for each post

9 **Referees** : Three Referees listed by the candidate should have been associated with the training or service

10. Tata Memorial Centre also reserves the right not to call any candidates to appear for Written examination

11. Tata Memorial Centre reserves the right to fix minimum eligibility standard / bench mark and rest of the selection process. Skill test taking into account various factors like no. of vacancies, percentage of marks in Graduate level examination, the right to fix minimum eligibility standard / cut-off marks (Group / Stream / Discipline / Category) for the test / Interview / Skill test as well as selecting the candidates for final selection after Written test / Interview / Skill test. Tata Memorial Centre in this regard shall be final and binding and no correspondence in this regard will be entertained.

12.	Tata Memorial Centre reserves the right to restrict the number of candidates called for the Written basis of qualifications and experience of the applicants. Mere fulfilling the prescribed qualification Interview / Skill test.
13.	In case it is found at any stage of recruitment that the candidate does not fulfill the eligibility incomplete information or has suppressed any material fact (s), his / her candidature will be cancelled. services of the candidate are liable to be terminated forthwith. Therefore, before applying for eligibility criteria under the norms mentioned in the advertisement.
14.	<b><u>Non Receipt of Application</u></b> : Tata Memorial Centre does not take any responsibility for non receipt reason.
15.	<b>Late and incomplete applications will be rejected. Canvassing in any form will disqualify the candidate.</b>
16.	<b><u>Legal jurisdiction for any dispute will be at Mumbai.</u></b>

PLEASE CLICK HERE FOR ONLINE APPLICATION LINK ([/tmh/./m\\_nonmed](/tmh/./m_nonmed))

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## FREQUENTLY VISITED

- » Results ([https://tmc.gov.in/m\\_events/events/results](https://tmc.gov.in/m_events/events/results))
- » Interview ([https://tmc.gov.in/m\\_events/events/interviews](https://tmc.gov.in/m_events/events/interviews))
- » Examination (</tmh/index.php/examination>)
- » Training Programmes ([https://tmc.gov.in/m\\_events/events/trainings](https://tmc.gov.in/m_events/events/trainings))
- » News & Press Releases (<https://tmc.gov.in/tmh/index.php/news-and-press-releases>)

## GLOBAL NAVIGATION

- » About Us (<https://tmc.gov.in/index.php/about-us>)
- » Locations (</tmh/index.php/location>)
- » How To Help ([https://tmc.gov.in/m\\_donation](https://tmc.gov.in/m_donation))
- » Contact Us (</tmh/index.php/contact-us-1>)

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